

Training " TOEIC® OFFICIAL LEARNING AND PREPARATION COURSE

Online preparation program for the TOEIC® Listening and Reading test from beginner to advanced level (CERL levels A2 to C1*)

Duration:

120 hours
Weekly average time:
7 hours over 4
months

Public :

Anyone wishing to
prepare for the TOEIC
Listening and Reading
test

Validation :

Quizzes/CMQs/Assign
ments/Evaluation
exercises at the end
of each section.

Requirements :

Have a good
command of oral and
written French.
Be proficient with
computers and
Internet navigation.

E-Learning :

100% & Virtual
Classroom

Distance learning:

2 x ½ h virtual classes
with a dedicated
teacher.

Business Objectives :

- Prepare for the TOEIC exam, master the essential points of grammar and conjugation effectively, enrich your vocabulary, improve your oral and written comprehension.

Training Objectives :

- **Get ready for the TOEIC test by simulating real test conditions.**
- **Practise with content relevant to the business world. The exercises are based on real life and professional situations.**
- **Continually assess progress**
- **Take practice mock tests**
- **Analyse your language level**
- **Evaluate weak and strong points and areas for improvement**
- **Reinforce your skills with the addition of exercises, MCQs, quizzes, and tasks provided by your dedicated trainer.**
- **Obtain a global certificate**

Educational content: 3 online test modules + 3 additional Liberty-Job modules

Each unit is divided into six parts:

Listening, Speaking, Reading, Preparation for the TOEIC test, Grammar, Practice quizzes

Module 1 : Beginner to Intermediate level

Unit 1	Personnel	Unit 5	General Business
Unit 2	Offices	Unit 6	Entertainment
Unit 3	Purchasing	Unit 7	Manufacturing
Unit 4	Dining Out	Unit 8	Travel

A complete test: 200 questions-2 hours

Module 2 : Intermediate to advanced level

Unit 1	Personnel	Unit 5	Technology
Unit 2	Entertainment	Unit 6	Purchasing
Unit 3	Travel	Unit 7	General Business
Unit 4	Dining Out	Unit 8	Offices

A mid-term test: 100 questions-1 hour + 1 complete mock test: 200 questions-2 hours

Module 3 : Advanced level

Unit 1	Health	Unit 5	Finance & Budget
Unit 2	Purchasing	Unit 6	Travel
Unit 3	Personnel	Unit 7	Offices
Unit 4	General Business	Unit 8	Dining Out

A mid-term test: 100 questions-1 hour + 2 complete mock tests: 200 questions-2 hours

3 Liberty-Job modules worth 30 hours: To accompany the course from beginner to advanced level, including all the units of the different modules according to the level.

Unit 1	Personnel	Unit 5	General Business
Unit 2	Offices	Unit 6	Entertainment
Unit 3	Purchasing	Unit 7	Manufacturing
Unit 4	Dining out	Unit 8	Travel

Exercises, tests, quizzes, MCQs, audio- 10 hours

Unit 1	Personnel	Unit 5	Technology
Unit 2	Entertainment	Unit 6	Purchasing
Unit 3	Travel	Unit 7	General Business
Unit 4	Dining Out	Unit 8	Offices

Exercises, tests, quizzes, MCQs, audio- 10 hours

Unit 1	Health	Unit 5	Finance & Budget
Unit 2	Purchasing	Unit 6	Travel
Unit 3	Personnel	Unit 7	Offices
Unit 4	General Business	Unit 8	Dining Out

Exercises, tests, quizzes, MCQs, audio- 10 hours

Teaching approach and methods:

- Active approach, focused on input from the learner (research analysis).
- Methods :
 - **Participative**, based on the learner's analysis of the language / topics.
 - **Active**, calls on the experience, initiative and motivation of the individual to optimize the learning experience.
 - **Expositive**, expertise of the trainer
- Support: by the trainer

Techniques and tools:

Follow an approved pedagogical sequence: **preparation, presentation, practice.**

Skills :

At the end of the course, students will be ready to take the TOEIC test whatever their start level.

Evaluation methods :

- Diagnostic evaluations of the themes and language topics covered in the modules.
- On the spot evaluations of attainment and satisfaction,
- Considered assessment in under three months.